May 19, 2026

REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHRD), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit quotations for the Supply and Delivery of IT Accessories & Equipment with a **total approved budget for the contract (ABC) in the amount of Three Hundred Ninety-One Thousand Six Hundred Pesos (P391,600.00).**

LOT No.	ITEM/S and SPECIFICATION/S
Lot No. 1 ***(Total ABC for Lot No. 1 = PhP 294,000.00)***	➢ **Six (6) units of Laptop** • Processor: Intel Core i-5 (10th Gen or higher) • Memory: At least 8Gb • Storage: At least 512GB SSD • Display Size: 13-14 Inches • Operating System: Windows 11 Pro • Software Included: Microsoft Office 2021 Home & Business or newer • Inclusion: Bag & Warranty
Lot No. 2 ***(Total ABC for Lot No. 2 = PhP 48,000.00)***	➢ **Two (2) units of A4 Wi-Fi Duplex All-in-One Ink Tank Printer** • Print, Scan, Copy, Fax with ADF • Compact Design with accessible ink tank body • Print speeds up to 18 ipm for black and 9 ipm for colour • Auto-Duplex Print, Scan, Copy • Borderless Printing up to A4 size • Ethernet, Wi-Fi & Wi-Fi Direct • High Yield Ink Bottles • User Replaceable Maintenance Box • Can print up to 100,000 pages
Lot No. 3 ***(Total ABC for Lot No. 3 = PhP 9,600.00)***	➢ **Five (5) units of Wireless Mouse** **ABC= Php 4,500.00** • 2.4 GHz, 10m range • USB receiver / Bluetooth • 2 buttons (Left/Right-click) and 1 middle scroll/click • with on/off, silent touch/noise reduced ➢ **Five (5) units of Wired Earphones** **ABC= Php 1,500.00** • White • Earbud Style • Type-C ➢ **Three (3) units of Laptop Cooling Pad** **ABC= Php 3,600.00** • Pink

Lot No. 4 ***(Total ABC for Lot No. 4 = PhP 40,000.00)***	➢ **Two (2) units of A4 Wi-Fi Duplex All-in-One Ink Tank Printer** • Print, Scan, Copy, Fax with ADF • Compact EcoTank Design with accessible ink tank body • Print speeds up to 18 ipm for black and 9 ipm for colour • Auto-Duplex Print, Scan, Copy • Borderless Printing up to A4 size • Ethernet, Wi-Fi & Wi-Fi Direct • Seamless setup via Epson Smart Panel • High Yield Ink Bottles • User Replaceable Maintenance Box • Powered by Epson Heat-Free Technology • Can print up to 100,000 pages

➢ **Checklist of Requirements:**

1. PhilGEPS Certification / Number
2. Mayor's / Business Permit (2026)
3. Certification of Registration (BIR 2303)
4. Duly Signed and Notarized Omnibus Sworn Statement (OSS) (GPPB updated form) – supported with Original Notarized Secretary's Certificate or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

*******NOTE:***

- ***Failure to submit the requirements stated above shall result in the outright disqualification of the bidder.***
- ***This Procurement Project shall be awarded as: One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.***

Qualified bidders should submit their quotations to the address below **on or before May 26, 2026 (Tuesday), 10:00 AM.** Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

Mr. Cirio D. Pangan Jr.
Secretariat, Bids and Awards Committee
Philippine Council for Health Research and Development
PCHRD Saliksik Building, Sikap Street,
DOST Main Compound, Gen. Santos Ave., Bicutan, Taguig City
Email: procurement@pchrd.dost.gov.ph
Tel. No.: 8463-3058

JOANA A. AMERICA
Chair, BAC