February 13, 2026

REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHRD), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit **SEALED QUOTATIONS for the Procurement of one (1) lot Event Multimedia and Live Streaming Services for the 44th Anniversary Celebration with a total approved budget for the contract (ABC) in the amount of Three Hundred Fifty Thousand Pesos (P 350,000.00).**

- **EVENT MULTIMEDIA AND LIVE STREAMING SERVICES:**

1. Video System:

- 1 Unit LED Wall: 10ft x 24ft, P3 resolution (Grandballroom)
- 2 Units LED Wall: 9ft x 12ft, P3 Resolution (Grandballroom)
- 1 Unit LED Wall: 9ft x 12ft, P3 Resolution (For Fellowship night, different Room)
- LED Display Processor & Controller
- Digital Video Mixer/Switcher
- LED Wall Platform
- Teleprompter Setup: 1x 55" LED TVs with slant stands positioned in front of the stage
- Cables and Accessories
    - Synchronization of content across all LED walls
    - Uniform brightness and color calibration
- 2 Units LED TV with Stand atleast 40-55inches

2. Complete Live Streaming Solution:

- 2-Camera Setup Livestream
- Camera Set: Includes necessary cameras and accessories
- Live Streaming Capability: Can stream to YouTube, Facebook, and other platforms
- Software Compatibility: Can connect to a computer and use any streaming software, including Zoom.
- Provision of dedicated internet line (wired/wireless) of at least 15Mbps for livestreaming device.

3. Audio System:

- Speakers: Line array active speakers or newest technology to ensure clear and even sound coverage for a large venue with an estimate of 400 participants (Grandballroom) and 200 participants (Fellowship).
- Digital Mixer
- Subwoofer
- Floor Monitor Speakers
- Microphones: 8x wireless microphones (Grandballroom-Morning)
- Microphones: 2x wireless microphones for each Breakout Room. Total of 4 Breakout Rooms - Afternoon (on top of wired/wireless mic provided)
- Microphone Stands: 8x stands for Grandballroom)
- Condenser Microphones

- Clear Communication Set
- Must be compatible for a Band Equipment in case there will be a band with instruments to play.

4. Lighting System:

- Event Lights: Suitable for stage setup
- Lighting Controller
- Vertical Truss
- 2 Fog Machine

5. Miscellaneous

- Provision of GENSET
- Meals for Production Team and Crew
- Transportation and Mobilization for Ingress and Egress
- Corkage, electrical fee, and other fees should be shouldered by the supplier.

6. Additional Requirements:

- Equipment Rental Duration: March 18, 2026, at Acacia Hotel at Alabang, Muntinlupa, Metro Manila
    - Video, Audio and Lighting system must cover the entire event.
    - Live Streaming must cover the event from opening until the end of AM Session.
- Delivery and Installation: Includes delivery and installation services
- Operational Staff: Includes staff to operate the equipment throughout the event
- Cables and Connectors: Includes all necessary cables and connectors.
- Backup Equipment: Must have backup equipment available in case of any failures
- Ingress, Setup and Testing: March 18, 2026, starts at 12 AM
- Dry-run: Participate in the event dry run from 5 AM - 7 AM
- Egress: March 18, 2026 at 10 PM

- **Checklist of Requirements:**

1. PhilGEPS Certification / Number
2. Mayor's / Business Permit (2026)
3. Certification of Registration (BIR 2303)
4. Duly Notarized Omnibus Sworn Statement (GPPB updated form)

****NOTE:**

1. **All bidders are required to submit the above-mentioned requirements along with their quotation/proposal. Place them in a sealed envelope and submit it to the address given below on or before the submission date.**

2. **BAC will use the non-discretionary pass / fail criteria. BAC will check each required document if it's present or absent, if one document is absent, it's considered a non-responsive bid therefore an outright rejection.**

Qualified bidders should submit their quotations to the address below **on or before February 20, 2026 (Friday), 10:00 AM.** Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

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