

December 9, 2024

REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHRD), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit **quotations for the Supply and Delivery of Various Office Supplies with a total approved budget for the contract (ABC) in the amount of Fifty-four Thousand Seven Hundred Pesos (P 54,700.00).**

a) Six (6) pcs. Battery Charger for AA and AAA

- Compatible for both AA and AAA battery
- With a capacity of 2000mAh
- With mechanism that prevents overcharging
- Charger – up to 4 batteries, rechargeable, AA, AAA, LED charging indication
- **ABC = PhP 24,000.00**

b) Six (6) pcs. Rechargeable AA Battery

- With 4 pcs. per pack
- **ABC = PhP 3,000.00**

c) Six (6) pcs. Rechargeable AAA Battery

- With 4 pcs. per pack
- **ABC = PhP 3,000.00**

d) Ten (10) packs Board Magnets

- Circle magnets
- Color:
 - Black = 5 packs
 - White = 5 packs
- 20 pcs. per pack/box
- **ABC = PhP 10,000.00**

e) Forty (40) pcs. File Folder Clipboard (long)

- Size: long
- Top Clip
- Color:
 - Black/Navy Blue = 10 pcs.
 - Red = 10 pcs.
 - Green = 10 pcs.
 - Yellow = 10 pcs.
- **ABC = PhP 3,200.00**

f) Two (2) pairs of Scissors

- Color: Black
- **ABC = PhP 300.00**

g) Thirty (30) packs Sticky Notes

- Size: 3x3 inches

- Color:
 - Yellow = 15 packs
 - Blue = 15 packs
 - **ABC = PhP 1,500.00**
- h) Fifty (50) packs Sign Here flags**
- **ABC = PhP 2,500.00**
- i) Ten (10) boxes Staple Wires #35**
- **ABC = PhP 1,000.00**
- j) Ten (10) boxes Paper Clip 33mm**
- **ABC = PhP 4,000.00**
- k) Ten (10) sets Drawer Storage Box Organizer**
- Material: plastic
 - Color: Dark Gray
 - Large: 23.5 x 16 x 4.5cm (approx.)
 - Medium: 23.5 x 7.5 x 4.5cm (approx.)
 - Small: 7.5 x 7.5 x 4.5cm (approx.)
 - **ABC = PhP 1,200.00**



- l) 4 packs Laminating Film (A4)**
- **ABC = PhP 1,000.00**

****Date of delivery: on or before December 20, 2024****

Qualified bidders should submit their quotations to the address below **on or before December 13, 2024 (Friday), 10:00 AM**. Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

Mr. Cirio D. Pangan Jr.

Secretariat, Bids and Awards Committee

Philippine Council for Health Research and Development

PCHRD Saliksik Building, Sikap Street,

DOST Main Compound, Gen. Santos Ave., Bicutan, Taguig City

Email: procurement@pchrd.dost.gov.ph

Tel. No.: 8837-2931 loc. 506

(sgd.)

MARIA VIOLETA G. INTIA

Chair, BAC