



March 27, 2024

REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHR), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit quotations for the **RENTAL OF ONE (1) UNIT PHOTOCOPIER MACHINE with a total approved budget for the contract (ABC) in the amount of Eighty-One Thousand Pesos (P 81,000.00).**

➤ **Rental of One (1) unit Photocopier Machine for 9 months**

- **System Specifications:**

Copy Speed	36 ppm
Auto duplex speed A4	36 ppm
1 st page out time a4	4.5 sec
Warm- up time	Less than 15 sec
Imaging technology	Laser
Panel size / resolution	7” / 800 x 480
System memory	2 GB
System hard drive	250 GB (Standard)
Interface	10/100/1,000-Base-T Ethernet; USB 2.0
Network Protocols	TCP/IP (IPv4 / IPv6); SMB; LPD; IPP; SNMP; HTTP
Automatic document feeder	Up to 100 originals; A6-A3; 35-128 g/m ² ; RADF
Printable paper size	A6-A3; customized paper sizes
Printable paper weight	60-220 g/m ²
Paper input capacity	(2) Trays (500 sheets per tray)
Manual bypass	100 sheets; A6-A3; custom sizes; 60- 220 g/m ²
Output capacity	Up to 250 sheets
Power consumption	220-240 V / 50/60 Hz; Less than 1.50 kW

- **Printer Specifications:**

Color Scanning	Yes
Scan speed	Up to 45/45 ipm in simplex (mono/colour)
Scan resolution	Up to 600 x 600 dpi
Scan modes	Scan-to-eMail (Scan-to-Me); Scan-to- SMB (Scan-to-Home); Scan-to-FTP; Scan-to-Box; Scan-to-USB; Scan-to- WebDAV; Scan-to-DPWS; TWAIN scan
File formats	JPEG; TIFF; PDF; Compact PDF; Encrypted PDF; XPS; Compact XPS; PPTX



- **Copier Specifications:**

Copy resolution	600 x 600 dpi
Multicopy	1-9,999
Original format	Max. A3
Magnification	25-400% in 0.1% steps; Auto-zooming

- **Features:**

Type of system boxes	Secure print
Accounting	Up to 1,000 user accounts; Active Directory support (user name + password + e-mail + smb folder); User function access definition; ID card reader
Special Paper	Glossy, picture paper and with different sizes
Other requirements	Certified ENERGY STAR

- **Inclusions:**

- Will maintain a two-month supply of consumables
- With Maximum Copy Volume required of 10,000 / Prints per month
- Contract terms of 9 months
- With free Consumable (excluding copy paper)
- With free spare parts replacement
- With free maintenance and lifetime service guarantee

Qualified bidders should submit their quotations to the address below **on or before April 07, 2024 (Wednesday), 10:00 AM**. Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

Mr. Cirio D. Pangan Jr.

Secretariat, Bids and Awards Committee
 Philippine Council for Health Research and Development
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