



January 25, 2024

REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHRD), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit **quotations for the supply and delivery of the following Various Office Supplies with a total approved budget for the contract (ABC) in the amount of Five Hundred Ninety-Six Thousand Nine Hundred Thirty Pesos (P 596,930.00).**

a. One (1) lot Common-Use Office Supplies (with ABC = PHP 128,550.00)

- 200 reams Paper, Multicopy, 80gsm, A4 (210mm x 297mm) @ ABC = PhP 60,000.00
- 100 reams Paper, Multicopy, 80gsm, 216mm x 330mm @ ABC = PhP 35,000.00
- 200 pcs. Sign Pen, Blue, gel ink, 0.5mm needle tip @ ABC = PhP 5,000.00
- 15 pcs. Sign Pen, Fine Tip, Red @ ABC = PhP 225.00
- 40 packs Battery, AA, drycell, 1.5volts, 2 pcs. /pack @ ABC = PhP 2,400.00
- 40 packs Battery, AAA, drycell, 1.5volts, 2 pcs. /pack @ ABC = PhP 2,000.00
- 20 bxs. Binder Clips (32mm), 12 pcs. / box @ ABC = PhP 700.00
- 15 btl. Glue, All purpose, 200ml @ ABC = PhP 1,500.00
- 6 bundles Looseleaf Cover (Green), 50 pcs./bundle @ ABC = PhP 13,200.00
- 50 bxs. Paper Clip, Vinyl/Plastic Coated, 33mm @ ABC = PhP 500.00
- 50 rolls Masking Tape (24mm) @ ABC = PhP 1,000.00
- 10 rolls Packaging Tape (48mm) @ ABC = PhP 350.00
- 25 pcs. Permanent Marker, Black, Felt, Bullet Type @ ABC = PhP 1,000.00
- 25 pcs. Permanent Marker, Blue, Felt, Bullet Type @ ABC = PhP 1,000.00
- 10 pcs. Whiteboard Marker, Black, Felt, Bullet Type @ ABC = PhP 150.00
- 10 pcs. Whiteboard Marker, Blue, Felt, Bullet Type @ ABC = PhP 150.00
- 15 pcs. Record Book, 300 pages, Smyth sewn binding, Machine pre-numbered pages, 55gsm @ ABC = PhP 1,450.00
- 5 btl. Stamp Pad Ink, 50ml, Violet @ ABC = PhP 200.00
- 5 rolls Double Sided Tape @ ABC = PhP 225.00
- 10 rolls Duct Tape @ ABC = PhP 2,500.00

b. One (1) lot Covid Response Items (ABC = PHP 16,350.00)

- 30 gal. Alcohol, Ethyl 68%-72%, 1gal./btl. @ ABC = PhP 10,500.00
- 60 packs Tissue, Interfolded Paper Towel @ ABC = PhP 2,700.00
- 30 rolls Jumbo Tissue Roll, 2-ply, white (at least 24cm diameter x 9cm wide, 200 meters) @ ABC = PhP 3,150.00

c. One (1) lot Janitorial and Other Supplies (ABC = PHP 52,680.00)

- 60 pcs. Bathroom Deodorizer @ ABC = PhP 7,200.00
- 30 gal. Bleach Solution, Multipurpose @ ABC = PhP 5,250.00
- 30 liters Fabric Conditioner @ ABC = PhP 2,250.00
- 5 packs Rags, All cotton, Minimum of 30 pcs. per kilogram (1 kg / pack) @ ABC = PhP 350.00
- 9 can Insecticide, 600ml @ ABC = PhP 5,400.00



- 9 can Disinfectant Spray, 510 grams @ ABC = PhP 15,900.00
- 5 pcs. Mop Handle, Heavy Duty @ ABC = PhP 750.00
- 10 pcs. Mop Head, Cotton @ ABC = PhP 1,000.00
- 24 gal. Liquid Hand Soap, 1gal./btl. @ ABC = PhP 4,080.00
- 40 packs Trash Bag, 37x40, XL, 10 pcs./pack @ ABC = PhP 7,200.00
- 3 gal. Muriatic Acid 29% Maximum HCl Content @ ABC = PhP 1,200.00
- 4 liters Liquid Drain Declogger @ ABC = PhP 1,600.00
- 5 packs Thick Hand Gloves, Large (yellow) @ ABC = PhP 500.00

d. One (1) lot Genuine Epson Ink Bottles (ABC = PHP 55,350.00)

- 15 pcs. Epson 001 Black C13T03Y100 Ink Bottle @ ABC = PhP 8,250.00
- 15 pcs. Epson 001 Cyan C13T03Y200 Ink Bottle @ ABC = PhP 4,500.00
- 15 pcs. Epson 001 Magenta C13T03Y300 Ink Bottle @ ABC = PhP 4,500.00
- 15 pcs. Epson 001 Yellow C13T03Y400 Ink Bottle @ ABC = PhP 4,500.00
- 15 pcs. Epson 003 Black C13T00V100 Ink Bottle @ ABC = PhP 4,200.00
- 15 pcs. Epson 003 Cyan C13T00V200 Ink Bottle @ ABC = PhP 4,200.00
- 15 pcs. Epson 003 Magenta C13T00V300 Ink Bottle @ ABC = PhP 4,200.00
- 15 pcs. Epson 003 Yellow C13T00V400 Ink Bottle @ ABC = PhP 4,200.00
- 15 pcs. Epson 664 Black C13T664100 Ink Bottle @ ABC = PhP 4,200.00
- 15 pcs. Epson 664 Cyan C13T664200 Ink Bottle @ ABC = PhP 4,200.00
- 15 pcs. Epson 664 Magenta C13T664300 Ink Bottle @ ABC = PhP 4,200.00
- 15 pcs. Epson 664 Yellow C13T664400 Ink Bottle @ ABC = PhP 4,200.00

e. One (1) lot Genuine HP Toner Cartridges (ABC = PHP 215,000.00)

- 10 pcs. HP CF400A (HP201A) Black Toner Cartridge @ ABC = PhP 50,000.00
- 15 pcs. HP CF401A (HP201A) Cyan Toner Cartridge @ ABC = PhP 82,500.00
- 15 pcs. HP CF402A (HP201A) Yellow Toner Cartridge @ ABC = PhP 82,500.00

f. One (1) lot Genuine Kyocera Toner Cartridges (ABC = PHP 129,000.00)

- 2 pcs. Genuine Kyocera Toner, Black, TK-6329 @ ABC = PhP 33,000.00
- 2 pcs. Genuine Kyocera Toner, Black, TK-8519K @ ABC = PhP 24,000.00
- 2 pcs. Genuine Kyocera Toner, Cyan, TK-8519C @ ABC = PhP 24,000.00
- 2 pcs. Genuine Kyocera Toner, Magenta, TK-8519M @ ABC = PhP 24,000.00
- 2 pcs. Genuine Kyocera Toner, Yellow, TK-8519Y @ ABC = PhP 24,000.00

****Note:** Bidders for Epson Ink Bottles, HP Toner Cartridges, and Kyocera Toner Cartridges must be a certified / authorized reseller of Epson, HP, and KYOCERA products and required to submit a certification together with their quotations. We will not accept any fake or refilled Ink Bottles and Toner Cartridges.

Qualified bidders should submit their quotations to the address below **on or before February 01, 2024 (Thursday), 10:00 AM**. Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

Mr. Cirio D. Pangan Jr.

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