

October 03, 2023

REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHRD), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit **quotations for the supply and delivery of the following Various Office Supplies with a total approved budget for the contract (ABC) in the amount of Four Hundred Seventy-Four Thousand Four Hundred Seventy-Five Pesos (P 474,475.00).**

a. One (1) lot Common-Use Office Supplies (with ABC = PHP 81,175.00)

- 200 reams Paper, Multicopy, 80gsm, A4 (210mm x 297mm) @ ABC = PhP 56,000.00
- 150 pcs. Sign Pen, Blue, gel ink, 0.5mm needle tip @ ABC = PhP 3,750.00
- 30 packs Battery, AAA, drycell, 1.5volts, 2 pcs. /pack @ ABC = PhP 1,500.00
- 30 packs Battery, AA, drycell, 1.5volts, 2 pcs. /pack @ ABC = PhP 1,800.00
- 25 pcs. Permanent Marker, Black, Felt, Bullet Type @ ABC = PhP 1,000.00
- 25 pcs. Permanent Marker, Red, Felt, Bullet Type @ ABC = PhP 1,000.00
- 10 sets Marker, Fluorescent, 3 assorted colors per set @ ABC = PhP 600.00
- 50 bxs. Binder Clips (25mm), 12 pcs. / box @ ABC = PhP 1,400.00
- 20 bxs. Binder Clips (32mm), 12 pcs. / box @ ABC = PhP 700.00
- 15 bxs. Binder Clips (51mm), 12 pcs. / box @ ABC = PhP 1,125.00
- 50 rolls Masking Tape (24mm) @ ABC = PhP 1,000.00
- 60 rolls Transparent Tape (24mm) @ ABC = PhP 900.00
- 20 rolls Packaging Tape (48mm) @ ABC = PhP 700.00
- 5 rolls Duct Tape @ ABC = PhP 1,250.00
- 50 bxs. Paper Clip, Vinyl/Plastic Coated, 33mm @ ABC = PhP 750.00
- 5 pcs. Record Book, 500 pages @ ABC = PhP 1,350.00
- 40 pcs. Notebook, Stenographer @ ABC = PhP 1,200.00
- 2 bxs. Documentary Brown Envelope, A4 (500pcs. / box) @ ABC = PhP 2,000.00
- 2 bxs. Documentary Brown Envelope, Legal (500pcs. / box) @ ABC = PhP 2,400.00
- 10 bxs. Pencil Lead with Eraser, No. 2 (12 pcs. per box) @ ABC = PhP 750.00

b. One (1) lot Genuine Epson Ink Bottles (ABC = PHP 13,050.00)

- 9 pcs. Epson 001 Black C13T03Y100 Ink Bottle @ ABC = PhP 4,950.00
- 9 pcs. Epson 001 Cyan C13T03Y200 Ink Bottle @ ABC = PhP 2,700.00
- 9 pcs. Epson 001 Magenta C13T03Y300 Ink Bottle @ ABC = PhP 2,700.00
- 9 pcs. Epson 001 Yellow C13T03Y400 Ink Bottle @ ABC = PhP 2,700.00

c. One (1) lot Genuine HP Toner Cartridges (ABC = PHP 250,100.00)

- 5 pcs. HP CF400A (HP201A) Black Toner Cartridge @ ABC = PhP 18,500.00
- 7 pcs. HP CF401A (HP201A) Cyan Toner Cartridge @ ABC = PhP 29,400.00
- 4 pcs. HP CF402A (HP201A) Yellow Toner Cartridge @ ABC = PhP 16,800.00
- 2 pcs. HP CF403A (HP201A) Magenta Toner Cartridge @ ABC = PhP 8,400.00
- 6 pcs. HP CF540A (HP203A) Black Toner Cartridge @ ABC = PhP 24,000.00
- 6 pcs. HP CF541A (HP203A) Cyan Toner Cartridge @ ABC = PhP 27,000.00
- 6 pcs. HP CF542A (HP203A) Yellow Toner Cartridge @ ABC = PhP 27,000.00
- 6 pcs. HP CF543A (HP203A) Magenta Toner Cartridge @ ABC = PhP 27,000.00
- 20 pcs. HP CE285A (HP85A) Black Toner Cartridge @ ABC = PhP 72,000.00

d. One (1) lot Genuine Kyocera Toner Cartridges (ABC = PHP 57,000.00)

- 2 pcs. Genuine Kyocera Toner, Black, TK-6329 @ ABC = PhP 33,000.00
- 2 pcs. Genuine Kyocera Toner, Black, TK-8519K @ ABC = PhP 24,000.00

e. One (1) lot Covid Response Items (ABC = PHP 38,750.00)

- 30 gal. Alcohol, Ethyl 68%-72%, 1gal./btl. @ ABC = PhP 10,500.00
- 40 bxs. Face mask, 3ply (50 pcs. per box) @ ABC = PhP 4,000.00
- 50 rolls Tissue Paper, 2 ply @ ABC = PhP 1,000.00
- 50 packs Tissue, Interfolded Paper Towel @ ABC = PhP 2,250.00
- 200 rolls Jumbo Tissue Roll, 2-ply, white (at least 24cm diameter x 9cm wide, 200 meters) @ ABC = PhP 21,000.00

f. One (1) lot Janitorial and Other Supplies (ABC = PHP 34,400.00)

- 9 can Insecticide, 600ml @ ABC = PhP 5,400.00
- 9 can Disinfectant Spray, 510 grams @ ABC = PhP 5,400.00
- 40 packs Trash Bag, 37x40, XL, 10 pcs./pack @ ABC = PhP 7,200.00
- 20 pcs. Bathroom Deodorizer @ ABC = PhP 2,400.00
- 9 cans Furniture Cleaner, Aerosol Type, 300ml @ ABC = PhP 4,500.00
- 20 kilos Detergent Powder, All Purpose @ ABC = PhP 2,600.00
- 5 pcs. Broom, Soft (Tambo), Made of Tiger Grass, with upper and lower stitch @ ABC = PhP 1,000.00
- 10 pcs. Broom, Stick (Ting-Ting), Made of Mature Coconut midribs, Standard Size @ ABC = PhP 300.00
- 2 gal. Muriatic Acid 29% Maximum HCl Content @ ABC = PhP 800.00
- 10 pcs. Mop Head, Cotton @ ABC = PhP 1,000.00
- 10 gal. Multipurpose Bleach, Liquid @ ABC = PhP 2,500.00
- 10 packs Thick Hand Gloves, Large (yellow) @ ABC = PhP 1,000.00
- 10 packs Naphthalene Balls @ ABC = PhP 300.00

****Note:** Bidders for Epson Ink Bottles, HP Toner Cartridges, and Kyocera Toner Cartridges must be a certified / authorized reseller of Epson, HP, and KYOCERA products and required to submit a certification together with their quotations. We will not accept any fake or refilled Ink Bottles and Toner Cartridges.

Qualified bidders should submit their quotations to the address below **on or before October 09, 2023 (Monday), 10:00 AM**. Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

Mr. Cirio D. Pangan Jr.

Secretariat, Bids and Awards Committee

Philippine Council for Health Research and Development

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(sgd.)

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