

August 04, 2023

## REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHRD), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit **quotations for the supply and delivery of the following Office Supplies with a total approved budget for the contract (ABC) in the amount of One Hundred Ninety Two Thousand Eight Hundred Eight Pesos (P 192,808.00).**

### **a. One (1) lot Common-Use Office Supplies (with ABC = PHP 58,908.00)**

- 30 packs Battery, AA, drycell, 1.5volts, 2 pcs. /pack @ ABC = PhP 1,800.00
- 30 packs Battery, AAA, drycell, 1.5volts, 2 pcs. /pack @ ABC = PhP 1,800.00
- 13 bxs. Sign Pen, Blue, gel ink, 0.5mm needle tip, 12pcs./box @ ABC = PhP 3,900.00
- 50 bxs. Binder Clips (19mm), 12 pcs. / box @ ABC = PhP 850.00
- 50 bxs. Binder Clips (25mm), 12 pcs. / box @ ABC = PhP 1,400.00
- 20 bxs. Binder Clips (32mm), 12 pcs. / box @ ABC = PhP 700.00
- 15 bxs. Binder Clips (51mm), 12 pcs. / box @ ABC = PhP 1,125.00
- 1 bx. Brown Envelope, Legal, 500 pcs. / box @ ABC = PhP 1,000.00
- 60 rolls Transparent Tape (24mm) @ ABC = PhP 900.00
- 50 rolls Masking Tape (24mm) @ ABC = PhP 1,750.00
- 10 rolls Packaging Tape (48mm) @ ABC = PhP 350.00
- 5 reams Colored Paper, A4, Blue, 80gsm @ ABC = PhP 2,000.00
- 5 reams Colored Paper, A4, Yellow, 80gsm @ ABC = PhP 2,000.00
- 5 reams Colored Paper, A4, Pink, 80gsm @ ABC = PhP 2,000.00
- 200 pcs. Folder, tagboard, for A4 size @ ABC = PhP 1,000.00
- 200 pcs. Folder, tagboard, for Legal size @ ABC = PhP 1,200.00
- 5 pcs. Stamp Pad, Felt, bed dimension: 60mmx100mm min @ ABC = PhP 1,250.00
- 50 bxs. Paper Clip, Vinyl/Plastic Coated, 33mm @ ABC = PhP 500.00
- 45 bxs. Fastener, Metal, 70mm between prongs @ ABC = PhP 4,050.00
- 6 bxs. Staple Wire Standard #35 @ ABC = PhP 360.00
- 6 sets Marker, Fluorescent, 3 assorted colors per set @ ABC = PhP 300.00
- 20 packs Tissue Roll, 2 ply, 12 rolls / pack @ ABC = PhP 3,000.00
- 50 packs Tissue, Interfolded Paper Towel @ ABC = PhP 3,000.00
- 1 unit Paper Cutting Machine, heavy duty table top @ ABC = PhP 1,500.00
- 50 reams PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm @ ABC = 15,000.00
- 2 pcs. Record Book, 300 pages @ ABC = PhP 140.00
- 10 pcs. Ruler, Plastic, 450mm @ ABC = PhP 250.00
- 20 pcs. Data File Box @ ABC = PhP 2,000.00
- 1 pc. Pencil Sharpener, Manual, Single Cutter Head @ ABC = PhP 350.00
- 10 pcs. Puncher, Heavy Duty @ ABC = PhP 2,000.00
- 10 pcs. Staple Remover, plier type @ ABC = PhP 350.00
- 2 bxs. Parchment Paper, 100 sheets per box @ ABC = PhP 600.00
- 5 pcs. Sticky Notes, Size: 3x4 (76mm x 101mm) @ ABC = PhP 195.00
- 2 pcs. Scissors @ ABC = PhP 288.00

**b. One (1) lot Genuine HP Toner Cartridges (ABC = PHP 93,500.00)**

- 3 pcs. HP CF500A (202A) Black Toner Cartridge @ ABC = PhP 13,500.00
- 3 pcs. HP CF501A (202A) Cyan Toner Cartridge @ ABC = PhP 13,500.00
- 2 pcs. HP CF502A (202A) Yellow Toner Cartridge @ ABC = PhP 9,000.00
- 3 pcs. HP CF503A (202A) Magenta Toner Cartridge @ ABC = PhP 13,500.00
- 5 pcs. HP CF226A (26A) Toner Cartridge @ ABC = PhP 30,000.00
- 4 pcs. HP CF217A (17A) Toner Cartridge @ ABC = PhP 14,000.00

**c. One (1) pc. Genuine Kyocera Toner TK-6329 (ABC = PHP 16,500.00)**

**d. One (1) lot Janitorial and Other Supplies (ABC = PHP 23,900.00)**

- 9 can Insecticide, 600ml @ ABC = PhP 5,400.00
- 5 pcs. Mop Head @ ABC = PhP 750.00
- 40 packs Trash Bag, 37x40, XL, 10 pcs./pack @ ABC = PhP 7,200.00
- 20 pcs. Bathroom Deodorizer @ ABC = PhP 2,400.00
- 10 cans Air Freshener, Aerosol Type, 320ml @ ABC = PhP 3,000.00
- 9 cans Furniture Cleaner, Aerosol Type, 300ml @ ABC = PhP 4,500.00
- 5 packs Scouring Pad, 5 pcs./pack @ ABC = PhP 750.00
- 5 pcs. Mop Handle, Heavy Duty @ ABC = PhP 750.00
- 3 gal. Muriatic Acid 29% Maximum HCl Content @ ABC = PhP 1,200.00
- 4 liters Liquid Drain Declogger @ ABC = PhP 1,600.00
- 5 rolls Duct Tape @ ABC = 1,250.00
- 5 packs Thick Hand Gloves, Large (yellow) @ ABC = PhP 500.00

**\*\*Note:** Bidders for Toner Cartridges must be a certified / authorized reseller of HP and KYOCERA products and required to submit a certification together with their quotations. We will not accept any fake or refilled Toner Cartridges.

Qualified bidders should submit their quotations to the address below **on or before April 11, 2023 (Tuesday), 10:00 AM**. Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

**Mr. Cirio D. Pangan Jr.**

Secretariat, Bids and Awards Committee  
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