September 27, 2021

REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHRD), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit **quotations for the TRAINING WORKSHOP ON WINDOWS 2012 SERVER with a total approved budget for the contract (ABC) in the amount of One Hundred Sixty-three Thousand Eight Hundred Eighty-seven Pesos (P 163,887.00).**

Outputs and Deliverables:

- **Please see attached Terms of Reference (TOR)**

Qualified bidders should submit their quotations to the address below **on or before October 4, 2021 (Monday), 10:00 AM.** Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

Mr. Cirio D. Pangan Jr.
Secretariat, Bids and Awards Committee
Philippine Council for Health Research and Development
2nd Floor, PCHRD Saliksik Building, Sikap Street,
DOST Main Compound, Gen. Santos Ave., Bicutan, Taguig City
Email: cdpangan@pchrd.dost.gov.ph
Tel. Nos. 837-7536 or 837-7537 loc. 504 or 506
Fax No. 837-7536 or 837-2924

(sgd.)
PAUL ERNEST N. DE LEON
Chair, BAC

Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
PHILIPPINE COUNCIL FOR HEALTH RESEARCH AND DEVELOPMENT

CERTIFICATION
INTERNATIONAL
ISO 9001:2015

TERMS OF REFERENCE

Consultancy Services for the Training Workshop on Windows 2012 Server

Background and Rationale

The Philippine Council for Health Research and Development is one of the three sectoral councils of the Department of Science and Technology (DOST) created through Executive Order No. 784 in March 17, 1982 and was reaffirmed in 1987 through Executive Order No. 128.

PCHRD is mandated to perform the following functions:

- Formulate policies, plans, programs, projects, and strategies for health S&T development
- Program and allocate government and external funds for R&D
- Monitor R&D projects
- Generate external funds

PCHRD is also the focal point for health research and development (R&D) in the country whose functions, among others, include: providing leadership and direction in health and related R&D activities; developing human and infrastructure resources of health research network; and implementing research utilization program to ensure research products are properly disseminated among and utilized by their intended users.

To complement the overwhelming work demands of the Council, it is necessary to continually develop the skills of its staff. The **Consultancy Services for the Training Workshop on Windows 2012 Server** will provide the network team of the Council with the skill in managing the Windows Active Directory for centralized user account management and access control.

Expected Outputs / Deliverables

The service provider shall deliver the following:

1. Installing and Configuring Windows Server 2012
2. Overview of Windows Server 2012 Features and Architecture
3. Configuring Windows Server 2012 Networking
4. Setting up a Windows Domain
5. Setting up a DHCP Server
6. Setting up a Domain Name System (DNS)
7. Setting up Multiple Domain Controllers (DCs)
8. Adding Workstations to a Windows Domain
9. Managing Workstations
10. Setting up Active Directory
11. Managing Users, Groups and Organizational Units
12. Managing Group Policy Objects (GPOs)
13. Setting up a Web Server
14. Securing Windows Server 2012
15. Writing Powershell Scripts
16. Setting up a Windows Server Update Services (WSUS) Server

Saliksik Building, Science Community Complex,
Gen. Santos Ave., Bicutan, Taguig City 1631
www.pchrd.dost.gov.ph

Tel. Nos.: (02) 8-837-7534 to 37; (02) 8-837-0031; (02) 8-837-0087;
(02) 8-837-2924; (02) 8-837-2931
Fax. No.: (02) 8-837-2942

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17. Updating Windows Servers and Workstations
18. Troubleshooting
19. Summary and Conclusion

Project Duration and Schedule

The service provider must conduct the training within September - November 2021.

Desired Qualifications of Service Provider

1. Has good reputation with clients
2. Has an extensive experience in Windows Server implementation
3. Has Good communication skill

Approved Budget:

163,887.00 (VAT Inclusive) for 3 participants

Prepared by:

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Senior Science Research Specialist
RICUD-PCHRD

Noted by:

ULLYANN C. GARCIA
Officer In Charge
RICUD-PCHRD

Approved by:

JAIME C. MONTOYA, MD, MSc,PhD, CESO II
Executive Director III
DOST-PCHRD

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