

January 12, 2021

## REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHRD), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit **quotations for the printing and delivery of 1,000 pcs. 2020 PCHRD ANNUAL REPORT SET (Printed Publication with Fitted Dual Pocket Presentation Folder) with a total approved budget for the contract (ABC) in the amount of Three Hundred Thousand Pesos (P 300,000.00).**

### Specifications:

#### a. Component 1: Printed Publication

- Size: 8.27" x 11.7" (A4)  
16.4" x 11.7" (Spread)
- Page Count: Approx: 150 pages; 75 sheets (excluding cover)
- Stock: Cover – C2S #220 lbs  
Inside – Matt #100 lbs
- Finishing: Matt Lamination and Spot UV on Cover
- Color: Cover and Inside pages – Full Color
- Binding: Perfect Binding
- Process: Offset
- Others: Print is detachable from folder; two to three test prints are required for visual inspection; delivery date must not exceed two weeks from the date of printing approved copies
- Quantity: 1,000 pcs.

#### b. Component 2: Multi-purpose Dual-pocket Presentation Folder

- Size: Fitted to Annual Report (refer to specs above)
- Color: Full Color
- Stock: C2S 220lbs with die cur and pasting
- Others: With Closure Slot and business card holder; pre-folded and assembled

### \*\*NOTES:

- 1 unit = 1 set containing 1 printed Annual Report loaded inside 1 presentation folder
- It is expected that the supplier must deliver a ready-made set
- Components 1 and 2 must not be delivered separate from each other

Qualified bidders should submit their quotations to the address below **on or before January 19, 2021 (Tuesday), 10:00 AM**. Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

**Mr. Cirio D. Pangan Jr.**

Secretariat, Bids and Awards Committee

Philippine Council for Health Research and Development

2<sup>nd</sup> Floor, PCHRD Saliksik Building, Sikap Street,

DOST Main Compound, Gen. Santos Ave., Bicutan, Taguig City

Tel. Nos. 837-7536 or 837-7537 loc. 506

Fax No. 837-7536 or 837-2924

(sgd.)

**ROSELLE L. MARTONITO**

Chair, BAC

**Sample prototypes:**

