The Government of Republic of the Philippines
PHILIPPINE COUNCIL FOR HEALTH RESEARCH & DEVELOPMENT
General Santos Ave., Bicutan, Taguig City

INVITATION TO BID

FOR THE

Procurement of Third-Party Workforce Service Provider (Outsourcing of Workforce Services for Year 2022)

1. The **Department of Science and Technology – Philippine Council for Health Research and Development (DOST-PCHRD)**, through the **National Expenditure Program 2022 (NEP 2022)** intends to apply the sum of **Thirty Seven Million Eight Hundred Ninety One Thousand Pesos (PhP 37,891,000.00)** being the ABC to payments under the contract for **Procurement of Third-Party Workforce Service Provider (Outsourcing of Workforce Services for Year 2022) / PCHRD – PB – 2021 – 09**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **DOST-PCHRD** now invites bids for the above Procurement Project. Delivery of the Goods / Services is required **by First Working Day of January 2022 with one-year contract**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **DOST-PCHRD** and inspect the Bidding Documents at the address given below during **8:00 AM to 4:00 PM**.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 18, 2021 to December 07, 2021 from 8:00 AM to 4:00 PM except Saturdays, Sundays and Holidays, and until 9:30 AM on December 07, 2021** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty Five Thousand Pesos (PhP 25,000.00).** The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **DOST-PCHRD** will hold a Pre-Bid Conference on **November 25, 2021 (Thursday) at 10:30AM** through video conferencing or webcasting **via Zoom Cloud Meetings**, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below and online or electronic submission to the email address as indicated below, on or before **December 07, 2021 (Tuesday) 10:00AM**. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **December 07, 2021 (Tuesday) 10:30AM.** Opening of bids is through video conferencing or webcasting **via Zoom Cloud Meetings.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. The **Department of Science and Technology – Philippine Council for Health Research and Development (DOST-PCHRD)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

Mr. Cirio D. Pangan Jr.
Secretariat, Bids and Awards Committee
Philippine Council for Health Research and Development
PCHRD Saliksik Building, Sikap Street,
DOST Main Compound, Gen. Santos Ave., Bicutan, Taguig City
Email: cdpangan@pchrd.dost.gov.ph
Tel. Nos. 8-837-2924 / 8-837-7537 loc. 504 or 506 / 8-837-2071 loc. 2138
Fax No. 8-837-7536 or 8-837-2924

12. You may visit the following websites:

For downloading of Bidding Documents:

https://www.pchrd.dost.gov.ph/about-us-aux/bid-opportunities/category/314-2021-bidding-documents

18 November 2021

(sgd.)
PAUL ERNEST N. DE LEON
Chairperson, Bids and Awards Committee