

November 11, 2022

## REQUEST FOR QUOTATIONS

The Philippine Council for Health Research and Development (PCHRD), through its Bids and Awards Committee (BAC), requests PhilGEPS registered suppliers to submit **quotations for the supply and delivery of the following Office Supplies with a total approved budget for the contract (ABC) in the amount of Two Hundred Seventy-seven Thousand One Hundred Sixty-five Pesos (P 277,165.00).**

**a. One (1) lot Common-Use Office Supplies (with ABC = PHP 21,190.00)**

- 60 pcs. Arch File Folder, Horizontal (Blue) @ ABC = PhP 7,800.00
- 5 bxs. Binder Clips, 19mm @ ABC = PhP 100.00
- 5 bxs. Binder Clips, 25mm @ ABC = PhP 125.00
- 5 bxs. Binder Clips, 32mm @ ABC = PhP 175.00
- 15 pcs. Ball Pen, Red @ ABC = PhP 450.00
- 6 bxs. Pencil with eraser, 20pcs. per box @ ABC = PhP 840.00
- 20 rls. Packaging Tape, 48mm @ ABC = PhP 600.00
- 50 rls. Masking Tape, 24mm @ ABC = PhP 750.00
- 50 rls. Transparent Tape, 24mm @ ABC = PhP 750.00
- 2 bxs. Rubber Band No. 18 @ABC = PhP 400.00
- 25 pcs. Permanent Marker, Black @ ABC = PhP 1,000.00
- 25 pcs. Permanent Marker, Blue @ ABC = PhP 1,000.00
- 25 pcs. Whiteboard Marker, Black @ ABC = PhP 1,000.00
- 25 pcs. Whiteboard Marker, Blue @ ABC = PhP 1,000.00
- 25 pcs. Whiteboard Marker, Red @ ABC = PhP 1,000.00
- 30 pcs. Battery, AA, drycell, 1.5volts @ ABC = PhP 2,100.00
- 30 pcs. Battery, AAA, drycell, 1.5volts @ ABC = PhP 2,100.00

**b. One (1) lot COVID-19 Response Items/Supplies (ABC = PHP 43,150.00)**

- 30 gal. ALCOHOL, ethyl, 68%-72%, 1 Gallon Bottle @ ABC = PhP 13,650.00
- 40 bxs. Surgical Mask, 3 Ply @ ABC = PhP 8,000.00
- 50 packs Tissue, Interfolded paper towel @ ABC = PhP 2,000.00
- 30 cans Disinfectant Spray, Aerosol type, atleast 340g @ ABC = PhP 13,500.00
- 24 gal. Liquid Hand Soap @ ABC = PhP 6,000.00

**c. One (1) lot Janitorial Supplies (ABC = PHP 19,825.00)**

- 10 cans Insecticide, Aerosol, 600ml @ ABC = PhP 5,000.00
- 15 kls. Detergent Powder Soap @ ABC = PhP 1,950.00
- 15 liters Fabric Conditioner @ ABC = PhP 2,250.00
- 8 gal. Emulsion Wax @ ABC = PhP 8,000.00
- 10 pcs. Bathroom Deodorizer @ ABC = PhP 1,000.00
- 5 pcs. Broom, tambo @ ABC = PhP 800.00
- 5 pcs. Broom, tingting @ ABC = PhP 200.00
- 5 pcs. Dust pan @ ABC = PhP 625.00

**d. One (1) lot Genuine EPSON Ink Bottles (ABC = PHP 18,000.00)**

- 9 btls. Epson (001 Black) Ink Bottle @ ABC = PhP 4,500.00
- 9 btls. Epson (001 Cyan) Ink Bottle @ ABC = PhP 4,500.00
- 9 btls. Epson (001 Magenta) Ink Bottle @ ABC = PhP 4,500.00
- 9 btls. Epson (001 Yellow) Ink Bottle @ ABC = PhP 4,500.00

**e. One (1) lot Genuine KYOCERA Toner Cartridges (ABC = PHP 175,000.00)**

- 2 pcs. Kyocera Toner TK-6329 @ ABC = PhP 30,000.00
- 2 pcs. Kyocera Toner TK-8519k @ ABC = PhP 22,000.00
- 2 pcs. Kyocera Toner TK-8519Y @ ABC = PhP 41,000.00
- 2 pcs. Kyocera Toner TK-8519M @ ABC = PhP 41,000.00
- 2 pcs. Kyocera Toner TK-8519C @ ABC = PhP 41,000.00

**\*\*Note:** Bidders for Toner Cartridges must be a certified / authorized reseller of EPSON and KYOCERA products and required to submit a certification together with their quotations. We will not accept any fake or refilled Toner Cartridges.

Qualified bidders should submit their quotations to the address below **on or before November 18, 2022 (Friday), 10:00 AM**. Failure to strictly comply with the deadline and general conditions shall automatically disqualify the bidder/s from the bidding process. Winning bidder will be required to submit additional requirements as stipulated in the IRR of RA 9184.

PCHRD reserves the right to reject any or all quotations, to waive formality therein and to accept offers that may be considered most advantageous to the government.

For further information, please refer to:

**Mr. Cirio D. Pangan Jr.**

Secretariat, Bids and Awards Committee  
Philippine Council for Health Research and Development  
PCHRD Saliksik Building, Sikap Street,  
DOST Main Compound, Gen. Santos Ave., Bicutan, Taguig City  
Email: [procurement@pchr.dost.gov.ph](mailto:procurement@pchr.dost.gov.ph)  
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(sgd.)

**PAUL ERNEST N. DE LEON**  
Chair, BAC