General Rules on Grant Assistance Requested from the PCHRD

1) All letters of requests or inquiries on researches are processed by the PCHRD Help Desk or the concerned division within the council.

2) Senders of requests for assistance will be informed of the status of their request by the concerned PCHRD division or focal person (usually a project manager assigned).

3) For requests for research assistance, the following rules will apply:

   a. Only people employed or affiliated with recognized research institutions whether public or private may qualify for financial support. Free standing individuals with no institutional affiliation are not qualified.
   b. Free standing individuals with no institutional affiliation should engage recognized research institutions or groups, whether public or private to conduct the research for them. In this case, the said research may then qualify for possible funding support.
   c. Research on proprietary products cannot be funded using public funds. The developer should seek support from other sources other than public funds.
   d. Only products and services for public good with no proprietary claims or ownership, whether current or pending will be provided public funds.
   e. Non- financial assistance in the form of advice or referral to recognized research groups or possible funding sources may be provided to all requesting entities. These, however, should not be construed or interpreted as an endorsement by the council.
   f. When qualified, all requests with specific research proposals will be processed and evaluated using the following steps:

      1. Application documents submitted online will be reviewed by the council for completeness, and alignment of the research proposal to the National Unified Health Research Agenda (NUHRA) and the Harmonized National R and D Agenda (HNRDA) for Health and duplication. Topics other than the priority areas may be considered when topics are considered pressing or urgent to address national emergencies or exigencies.
      2. If the proposal is aligned to the HNRDA/NUHRA, the Proponent will then be informed if the documents received are complete or if any other required documents should be submitted. Proponents whose proposal do not align with the HNRDA/NUHRA and /or with duplication will be notified that their proposal will not qualify for the research grant.
      3. Once the research proposal and the required documents are assessed to be complete, the project is sent for technical evaluation by an external technical panel composed of experts on the appropriate field or area.
      4. Ethical review of the proposal by an accredited Ethics Review Board (ERB) will also be done (if with human participation or will utilize samples from humans, see No. 12).
      5. Recommendations of the external technical panel will be submitted to the council.
      6. The results of the said evaluation will then be forwarded to the proponent to address.
      7. Only minor revisions will be allowed for the proponent. Major revisions will not be entertained, and the proponent will be advised to either consider another proposal or resubmit the proposal.

8. The final proposal, with the minor revisions, will then be re-submitted by the proponent. and will be reviewed if recommended revisions were addressed. The financial aspects of the proposal will also be reviewed to finalize the recommended budgetary requirements considering the revised proposal.

9. The proponent may be advised by the council to present to the PCHRD Governing Council when needed to secure final approval.

10. After final approval, the Memorandum of Agreement (MOA) will be executed between PCHRD and the proponent.

11. For research involving human participants, no funds will be released until the proponent shows proof of approval of the study by a recognized ethics review board. The ethics approval is a requirement for proposals involving human participants.

Reference Links:

Guidelines for the Grants-in-Aid Program of Department of Science and Technology and its Agencies
http://www.dost.gov.ph/knowledge-resources/2014-04-27-01-59-53/guidelines/file/635-administrative-order-no-009-series-of-2017-november-9-2017

Harmonized National R&D Agenda 2017-2022
http://dost.gov.ph/knowledge-resources/downloads/file/791-harmonized-national-r-d-agenda-2017-2022.html

National Unified Health Research Agenda 2017-2022
http://www.pchrd.dost.gov.ph/index.php/downloads/category/4-nuhra